



ACE – Academy for Character and Excellence
Redhills Primary School
Landhayes Road
Exeter
Devon
EX4 2BY



Dear Parents / Carers

18th March 2020

Re: Universal Free School Meals (UFSM) – All KS1 pupils
Free School Meals (FSM) - eligible via the Local Authority

In the event that our School is informed by the Government to formally close due to the Coronavirus pandemic, we will put measures in place to provide lunches for our pupils who are eligible to receive UFSM / FSM.

The School receives an amount of funding to supply UFSM and FSM pupils with lunches. Therefore, even if our school is forced to close, we have a duty of care to provide a lunch or equivalent for those eligible children during term time.

We have a contingency plan in place depending on staffing levels and capacity.

- We may, in the event of kitchen staff absence, offer a simplified menu of jacket potato / packed lunch option. We will communicate with you if menu changes are imminent.
- In the case of a school closure, we will provide one of the following option “food ingredient parcels” (ingredient parcel would enable lunches to be made at home for your child for each day that the child would have been in school).

In order to plan and not cause further unnecessary anxiety to our families, we are asking parents of eligible children, to let us know if they will require a lunch provision to be made available.

If you DO require lunch provision for your eligible child:

Please contact the school office as soon as possible on 01392 255555 or email as below, so we can get packs ready by end of day Thursday 19th March. This is our only way of arranging for lunch provision to be made available.

In the event of school closure, you would collect from a collection point, which if necessary, will be confirmed in due course. “Social distancing” measures would to be implemented and followed.

If you DO NOT require lunch provision (during a school closure) for your UFSM / FSM eligible child:

Please contact the school office as soon as possible on 01392 255555 or email as below, so we don't have any food waste.

Should you have any queries relating to this, please email admin.redhills@acexcellence.co.uk.

Thank you for your assistance in this matter.

Yours faithfully

Mr William Jaworski & Mrs Sam Ward
Head Teacher & Growing Minds (Catering Provider)

